



The Society of Flavor Chemists®

3301 Route 66, Suite 205 Bldg C
Neptune, NJ 07753
(732) 922-3393 p
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www.flavorchemists.com

Society of Flavor Chemists Business Meeting Minutes Chicago Marriott Suites Downers Grove, IL September 12, 2019

The 442nd meeting of The Society of Flavor Chemists, Inc. Business Meeting was held at the Chicago Marriott Suites Airport in Downers Grove, IL. The meeting was called to order by President Elsa Howerth at 4:35 PM CST.

I. Acceptance of the minutes of the previous meeting

A tally of certified and emeritus members was conducted, and quorum was achieved. President Elsa Howerth asked for a motion to accept the minutes of the May 2019 Business Meeting as previously distributed to membership. The minutes were accepted and seconded.

II. Presentation of Candidates for voting: *Menzie Clarke*

- a. 5 new candidates were on the ballot for voting and were elected.
 - Nicole Hernandez spoke on behalf of Anastasia Tabachnikov (Flavorchem) – Apprentice
 - Zena Bell spoke on behalf of Tomiko Stroud (PepsiCo) – Certified
 - Zena Bell spoke on behalf of Deirdre Forrester (PepsiCo) – Certified
 - Elaine McGlynn via a personal letter spoke on behalf of Alison Freedman (Firmenich) – Certified
 - Aparna Oak spoke on behalf of Kathryn Sparks (Imbibe) – Apprentice

III. Board of Directors Reports

- 1. Secretary: *Chris Williams***
No report

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Hunt Valley, MD 21031
(410) 527-6507

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ELSA HOWERTH
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(608) 302-9536

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2. **Treasurer:** *Elsa Howerth for Cathianne Leonardi (not in attendance)*
 - a. Elsa did not read the treasurer's report for Cathianne. It is attached instead so that it is included in the business meeting minutes.

3. **Vice President:** *Paul Ricciardi*
No report

4. **President:** *Elsa Howerth*
 - a. By-law change regarding annual dues -- Elsa had previously initiated a proposal to modify the by-laws to remove the fixed amount as stated for annual dues. She provided information regarding the current state of our finances as was shown at the May meeting. It indicated the breakdown of our income from dues and expenses which included our operating costs, meeting costs, scholarships. At the close of calendar year 2018, we had about \$20K deficit. We have savings that we use to cover our deficit every year but we are slowly depleting our reserves. The proposed change will give the current board and future boards the flexibility to adjust the dues as needed to cover the deficit and any improvement plans. This will be presented by the By-Laws committee.

5. **Chairman:** *Sam Thorpe*
No report

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IV. Committee Reports

1. **Audit Committee:** *Elsa Howerth for Dieter Bauer (not in attendance)*
 - a. The fiscal year audit was successfully completed.

2. **By-Laws Committee:** *Elsa Howerth for Dolf DeRovira (not in attendance)*
 - a. A subcommittee comprised of Elsa Howerth, Joan Harvey, Mariano Gascon, and Chris Williams held a prior meeting with Dolf D over the summer to discuss the wording for the by-law change on dues. The following is the proposed change. This was the first reading to membership.

Current: *Dues will be \$75 (seventy-five dollars) for each Certified, Apprentice, and Affiliate member payable on the first day of January. Dues of International members not paying in US funds will be \$90 (ninety dollars). Dues shall not be required of Honorary and Emeritus members.*

Proposed: *The Board of Directors, by vote of a majority of the entire Board of Directors, shall, at or prior to the end of the fiscal year of the SFC, fix the amount of the annual dues payable on the first day of January during the next fiscal year and may adjust the amount of such annual dues based upon the current and projected financial position of the SFC and such factors which the Board of Directors may determine to be relevant and appropriate. Dues shall not be required of Honorary and Emeritus members.*

The second reading will be in October at a special meeting during the symposium and it will be voted upon at that time.

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3. **History Committee:** *Elsa Howerth for Ronnie McBurnie (not in attendance)*
No report

4. **Library Committee:** *Elsa Howerth*
 - a. Alfred Goossens has been appointed Chairman of this committee.
 - b. Alfred has received communication in July from the librarian of the Othmer Library at the Science History Institute where we have our SFC library collection, that we have some fifty boxes of books and publications that have been in their storage since 2016 and need to be removed. He is working on fixing this issue.
 - b. Alfred is also looking to mentor/train others interested in eventually taking over this committee. Anyone interested, please contact Alfred.

5. **Media Communications Committee:** *Elsa Howerth (open committee)*
 - a. Shane McDonald stepped down as committee chair after the latest newsletter was completed in Aug. Elsa H thanked Shane for chairing the committee for several years.
 - b. Elsa H is managing the committee and has scouted and recruited committee members from each meeting area (Chicago, Cincinnati, NJ, and CA) to be responsible for the various media tasks to cover their respective meetings. They will assist the program committee to actively promote the meeting in their area. Anyone interested, please contact Elsa H.

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6. Meeting Committees:

a. Arrangements Committee: *Elsa Howerth for Deborah Osbourne* (not in attendance)

- i. Hotel arrangements for the scheduled meetings for the year are in place. Having the dates established a year in advance helps a lot with planning. Elsa H mentioned that it also gives us time to explore new ideas for 2021.
- ii. Citrus & Allied Essences offered a tour of their facility on Aug 15. SFC made it a member benefit by offering it at no cost including free roundtrip bus transportation from NJ to MD a 3-hour ride one way. C&A was very gracious and hosted 26 attendees. It was very well-organized and the time well-spent.

b. East Coast Program NJ: *Scott Michaluk* (not in attendance) No report. Next meeting is Feb 20, 2021 in Newark.

c. Chicago Program: *Justin Kozlowski*

- i. Great attendance for this meeting and a big thanks to those who attended the meeting. If you have any topics that you would like presented at future meetings, please reach out to Justin.

d. Cincinnati Program: *Michael Weller* (not in attendance) No report. Next meeting is April 2, 2020 in Cincinnati.

e. West Coast Program: *Louise Bone*

- i. The program is being planned and hoping everyone can attend the meeting on January 23, 2020 in Anaheim.

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7. **Membership Committee:** *Menzie Clarke*
 - a. Menzie mentioned that additional interviewers are needed on October 15th before the Symposium and on Sunday, November 10th prior to Flavorcon to ensure the candidates can continue their testing.
8. **Nominating Committee:** *Sam Tharpe*
 - a. Sam will be putting together a committee soon to fill the board position for next year.
9. **Recognition Committee:** *Elsa Howerth for Mary Foster (not in attendance)*
 - a. Mary has been busy with many different items for the symposium.
10. **Scholarship Committee:** *Elsa Howerth for Bill Choudhury (not in attendance)*
 - a. They have not opened up the application process for the scholarships for next year yet but are in a good position overall.
11. **Symposium Committee:** *Justin Kozlowski*
 - a. The symposium is scheduled for October 16-17 so please register if you haven't already done so. There are only a few hotel rooms left at the discounted rate and it ends soon. The symposium is only every five years so take advantage of this unique education opportunity.
12. **Website Committee:** *Terry Miesle and Bill Aslanides*
 - a. There is the registration website for the symposium and there is also a program website for the symposium via the main page on the website. This is being updated with speaker information and times, but it can added to your phone for ease of use or for your information.

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V. Unfinished Business: *Elsa Howerth*
None

VI. New Business: *Elsa Howerth*
None

VII. Adjournment
President Elsa Howerth adjourned the meeting at 5:15 PM CST.

Respectfully submitted,

Chris Williams
SFC Secretary 2018-2020

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