



# The Society of Flavor Chemists, Inc.

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<http://www.flavorchemist.org/>

## Minutes of the Society of Flavor Chemists Business Meeting Wyndham O'Hare, Chicago, IL September 20, 2007

The 370<sup>th</sup> meeting of the Society of Flavor Chemists, Inc. was held at the Wyndham O'Hare in Chicago, IL, and was called to order by President Joan Harvey at **4:50 PM**.

### 1. Acceptance of the minutes of the May meeting:

- Approved.

### 2. Treasurer's Report: *Steve Ruocco*

- The current Treasurer's Report was presented and is attached (Attachment A):

Opening balance: Checking Account	\$ 27,486.64
Savings Account	\$ <u>6,759.33</u>
	\$ 34,245.97
Total Income	\$ 9,229.17
Total Expenses	\$ <u>16,364.63</u>
Closing Balance	\$ 27,110.51

### 3. Secretary's Report: *Jack Fastag*

- Job Descriptions:
  - Revised the Midwest, Chicago, West Coast, and Program Committees' job descriptions.
  - Consolidated the Publicity and Newsletter Committees' job descriptions into a new Media Communication Committee job description.
  - Working with Library Committee to update their job description.
- Updated our letterhead to add the registered symbol, and to reflect new Board members.

### 4. Vice President Report: *Ken Kraut*

- No report.

### 5. Chairperson's Report: *Mariano Gascon*

- No report.

### 6. President's Report: *Joan Harvey*

- Shared news of the passing of Earl Merwin and of Carmelita Ventura-Perez's husband. Donation and cards were sent.

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## BOARD OF DIRECTORS

*Chairman*  
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*Vice President*  
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*Treasurer*  
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*Secretary*  
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(215) 637-3920 (fax)  
[secretary@flavorchemist.org](mailto:secretary@flavorchemist.org)

## 7. Committee Reports:

- 7.1. Arrangements Committee: *Hedy Kulka*
  - Next meeting will be a coordinated meeting with FEMA, October 23-24 in Bridgewater, NJ. Registration will be handled by FEMA, although the program and registration forms are also available on our website.
  - The November meeting will be on November 29 in Newark, NJ.
  - Hedy and Joan attended the Perfumer's meeting last June and gathered meeting ideas for us.
  - Discounted parking for today's meeting is \$7.
- 7.2. Audit Committee: *Dieter Bauer*, not in attendance.
  - Audit and fiscal report completed. Books transferred to new Treasurer, Steve Ruocco.
- 7.3. By-laws Committee: *Eileen Brady*, not in attendance.
  - No report.
- 7.4. Chicago Meeting Committee: *Yogi Desai*, not in attendance.
  - 66 people registered for today's dinner and walk-ins are also expected.
- 7.5. Employment Committee: *Eugene Buday*, not in attendance.
  - Employment page on the website is updated with new opportunities.
- 7.6. History Committee: *Dolf DeRovira* and *Ronnie McBurnie*, not in attendance.
  - The picture album pages are ready on the website.
- 7.7. Library Committee: *Alfred Goossens*
  - Collecting more books. About 50 books donated this summer. A thank-you letter is being put together for donors.
- 7.8. Membership Committee: *Mike Bloom*
  - The following four candidates were interviewed and presented to the SFC membership for a vote. The Committee recommends all candidates:
    - Jason Van Wyck, Apprentice
    - Kurt Nordman, upgrade to Certified
    - Walter Wang, Certified
    - Juan Elizalde, Certified
  - All were approved by the membership.
  - The Membership Committee is planning to modify the way candidates are evaluated, to raise the value of the Society in our industry.
- 7.9. Midwest Meeting Committee: *Sam Tharpe*, not in attendance.
  - Date set: April 17, 2008, at the Cincinnati Airport Marriott.
- 7.10. Media Communication Committee: *Mary Foster*, not in attendance.
  - Need volunteers to help taking photos during our meetings.
  - Our next P&F Bulletin is in October, followed by another in December. Please send any news and articles to Mary Foster.
- 7.11. Program Committee: *Aaron Graham*
  - The IFT Breakfast was excellent. The presentation is available on our website ("Why Humans Like Junk Food" by Dr. Steven Witherly).
  - November meeting: Program includes a hands-on presentation of TTB (formerly BATF) regulations and latest changes, with tastings in breakout groups. Dinner speaker is Chuck Manley, who will also be receiving an honorary plaque.

7.12. Symposium Committee:

- Co-Chairs: *Mike Fasano* and *Phil Parisi*
- Proposed a “Back to Basic” program for the symposium. Ideas from the membership are welcome.

7.13. Website Committee: *Jack Fastag*

- Board and Committee pages have been updated.
- Updated Committee Job Descriptions in the “Documents” section of the website.
- Updated Bylaws with amendments approved in the last 2 meetings.
- Cleaned-up Job postings page with input from Employment Committee.
- Posted Mariano’s Annual Report on the website.
- Added ® registered symbol to all documents and all places on the website where our name or logo appear.
- Looking for volunteers to help maintain the website.

7.14. West Coast Meeting Committee: *Philip Barone*, not in attendance.

- No report.

**8. Unfinished Business:**

- None.

**9. New Business:**

- An exploratory committee was proposed to study our participation in FEMA’s 100 Anniversary in May 2009.

President Joan Harvey adjourned the meeting at **5:15 PM**.

Respectfully submitted,  
Jack Fastag, SFC Secretary 2006-2008

**ATTACHMENT A**  
**TREASURER'S REPORT**  
**9/20/07**

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**OPENING BALANCE - 9/19/07**

CHECKING ACCOUNT	\$27,486.64	
SAVINGS ACCOUNT	<u>\$ 6,759.33</u>	
		<b>\$34,245.97</b>

**INCOME**

SAVINGS INTEREST	\$ 1.67	
DUES	\$ 2,040.00	
MEETING RECEIPTS	<u>\$ 7,187.50</u>	
<b>TOTAL INCOME</b>		<b>\$ 9,229.17</b>

**EXPENSES**

ADMINISTRATIVE EXPENSES		
PRINTING	\$ 375.16	
POSTAGE	\$ 724.72	
PHONE	<u>\$ 272.81</u>	
SUB-TOTAL		\$ 1,372.69
WEBSITE PICTURE GALLERY	\$ 1,875.00	
25-YEAR PINS	\$ 2,307.36	
IFT	\$ 205.64	
BANK FEES	\$ 226.40	
5/17/07 MEETING EXPENSES	\$ 10,377.54	
<b>TOTAL EXPENSES</b>		<b>\$ 16,364.63</b>

**CLOSING BALANCE - 9/20/07**

CHECKING ACCOUNT	\$20,349.51	
SAVINGS ACCOUNT	\$ 6,761.00	
		<b>\$27,110.51</b>
<b>RECONCILED</b>		<b>\$27,110.51</b>

RESPECTFULLY SUBMITTED BY STEVE RUOCCO, TREASURER-SFC 9/20/07