



The Society of Flavor Chemists, Inc.

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Minutes of the Society of Flavor Chemists Business Meeting The Crowne Plaza O'Hare, Chicago, Illinois September 24, 2008

The 376th general membership meeting of the Society of Flavor Chemists, Inc. was held at The Crowne Plaza Hotel, Chicago IL, and was called to order by President Kenneth Kraut at **11:35 AM**.

1. Acceptance of the minutes of the May meeting:

- Approved.

2. Secretary's Report: Aaron Graham

- The letter from Dr. and Mrs. Dattu Sastry was read detailing their generous donation to the society. The letter goes on to detail how they would like the donation managed; with part to be used for the SFC Library at the Monell Chemical Senses Center and the rest put towards a new scholarship program to be established by the Board of Directors.

3. Treasurer's Report: Steve Ruocco

- The current Treasurer's Report was presented and is attached (Attachment A):

Opening balance: Checking Account	\$ 31,032.90
Savings Account	\$ <u>6,766.11</u>
	\$ 37,799.01
Total Income	\$ 7,617.89
Total Expenses	\$ <u>15,089.50</u>
Closing Balance:	\$ 30,327.40

4. President's Report: Ken Kraut

- With escalating prices the society needs to look at new methods of accomplishing our objectives and fostering attendance while maintaining adequate revenues to cover expenses. To help answer this, the Board is proposing the establishment of a new 'Development Committee' to help solicit donations and obtain sponsorship for meetings.
- Greater collaboration and alignment with other organizations such as The British Society of Flavourists and the CSA is also a focus. The board also proposes establishing a new 'Liaison Committee' which will help provide increased communication and sharing of ideas.
- I am sad to announce that Nancy Bauer, Wife of Klaus Bauer passed away. If anyone wants to send a message of condolence Ken will provide further contact details.

5. Vice President Report: Jack Fastag

- No report.

BOARD OF DIRECTORS

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6. Chairperson's Report: *Joan Harvey*

- A representative from the SFC has been invited to attend an upcoming meeting of the British Society of Flavourists. Joan will attend the event and asks that members contact her with questions or items to pursue while there.
- Two certificates from last meeting were presented.
 - Robin Prazak
 - Scott Ulrich – will be mailed to recipient.

7. Committee Reports:

- 7.1. Arrangements Committee: *Hedy Kulka*, for *Paul Ricciardi*, not in attendance
 - A meeting at the Monell Chemical Senses Center in Philadelphia has been confirmed for February 5, 2009.
 - A gala night is also being considered towards the end of the business year and further updates will follow.
 - Speakers are currently being confirmed for the Flavor Symposium scheduled October 8-9, 2009. The program will be posted shortly on the SFC website for member review.
- 7.2. Audit Committee: *Dieter Bauer*, not in attendance
 - Year end book-report is completed and signed.
- 7.3. By-laws Committee: *Eileen Brady*, not in attendance
 - No report.
- 7.4. Employment Committee: *Jack Fastag*, for *Eugene Buday*, not in attendance
 - Four new employment job profiles were posted on the website.
- 7.5. History Committee: *Dolf DeRovira* and *Ronnie McBurnie*
 - No report.
- 7.6. Library Committee: *Alfred Goossens*, not in attendance
 - No report.
- 7.7. Membership Committee: *Mike Bloom*
 - Mike provided feedback to a request for quicker notification to membership applicants following the examination. The fact that potential new members have to be voted in prior to notification means faster feedback is not typically achievable.
 - Testing sub-committees will be formed under the Membership Committee for each region, who will be responsible for organizing tests and will help ensure availability of examiners. Volunteers are always welcome!
 - Sponsors of member applicants need to be aware of their responsibilities and ensure they do not sponsor anyone who is not thoroughly prepared. Written guidelines for sponsorship will be drafted and communicated over the next few months.
 - Letters will be sent to apprentice members suggesting upgrading to certified status and details on how to initiate this process will be included.
 - Committee would welcome comments on the changes to the new examination test procedure.

- Five candidates were tested and interviewed at the previous meeting, and the Committee recommends them for a vote at today's business meeting:
 - Stephanie Bloom, Apprentice
 - Janice Bryl, Apprentice
 - Cristalle Keane, upgrade to Certified
 - Walter Rabinovich, direct to Certified
 - Dale Streit, Apprentice

All were approved by the membership.

- Discussion regarding the rules around certification was taken off-line.

7.8. Media Communication Committee: *Mary Foster*, not in attendance

- No report.

7.9. Program Committee:

a) East Coast: *Hedy Kulka*

- No report.

b) Midwest: *Sam Tharpe*

- Speakers are currently being identified and confirmed, possibly involving Yahoo or Google.

c) Chicago: *Menzie Tabora*

- Discounted parking rate vouchers are available upon request.

d) West Coast: *Philip Barone*, not in attendance

- The date for the West Coast meeting has been confirmed for March 5, 2009 and the venue is in the process of being confirmed.

e) IFT Breakfast: *Aaron Graham*

- The IFT Breakfast meeting in New Orleans was very well attended with the speaker being a local Chef. 'Creole Vs Cajun' cuisine was discussed by Chef Ray.

7.10. Symposium Committee: *Hedy Kulka*, for *Mike Fasano*, not attending

- The Flavor Symposium will take place in October 8-9, 2009, probably at the Forrestal Village in Princeton, NJ. Several speakers have been confirmed and further details will be available shortly.
- Monell is also interested in participating at the Symposium. Mark your calendars!

7.11. Website Committee: *Sam Tharpe* and *Jack Fastag*

- Website duties are currently being transitioned from Jack to Sam.
- New SFC Library pages are now available for viewing on the website.
- Check the "What's New" link for other updates and information.

8. Unfinished Business:

- None.

9. New Business:

- The idea behind the modified meeting format was raised; with the meeting held on Wednesday rather than Thursday and involving lunch rather than dinner. The president commented on the need to be creative to mitigate costs and attract attendees.
- Some issues were experienced by members trying to book hotel rooms on-line. The Arrangements Committee agreed to investigate for future meetings.

President Ken Kraut adjourned the meeting at **12:15 PM**.

Respectfully submitted
Aaron Graham, SFC Secretary 2008-2009

ATTACHMENT A

TREASURER'S REPORT

9/24/08

OPENING BALANCE- 5/8/08

CHECKING	\$31,032.90	
SAVINGS	<u>\$ 6,766.11</u>	
		\$37,799.01

INCOME

SAVINGS INTEREST	\$ 20.39	
DUES 2008	\$ 1875.00	
MEETING 5/15 SHERATON	\$ 5722.50	
TOTAL INCOME		\$ 7,617.89

EXPENSES

ADMINISTRATIVE EXPENSES	\$ 4,544.50	
SHERATON MEETING 5/15/08	\$ 8,347.33	
PHONE	\$ 279.54	
IFT BREAKFAST	\$ 400.00	
BANK FEE'S	\$ 318.00	
ACCOUNTING CHADWICK	\$ 900.00	
GCIS WEBSITE	\$ 300.00	
TOTAL EXPENSES		\$15,089.50

CLOSING BALANCE – 9/24/08

CHECKING ACCOUNT	\$24,540.90	
SAVINGS ACCOUNT	\$ 6,786.50	
RECONCILED		\$30,327.40

RESPECTFULLY SUBMITTED BY STEVE RUOCCO, TREASURER-SFC 9/24/08