

The Society of Flavor Chemists Inc.®

3301 Route 66 Suite 205 Bldg. C
Neptune, NJ 07753
(732) 922-3393
(732) 922-3590 (fax)
<http://www.flavorchemist.org/>

Minutes of the Society of Flavor Chemists Business Meeting

*Sheraton Hotel, Newark International Airport, Newark, NJ
December 8, 2011*

The 398th meeting of the Society of Flavor Chemists, Inc. Board of Directors was held at the Sheraton Hotel, Newark, NJ, and was called to order by President Aaron Graham at 5:00 pm.

Acceptance of the minutes of the October Board meeting:

- The minutes of the October Board Meeting were approved by the Board.

1. Secretary's Report: *Hedy Kulka*, attending.

- 1.1. Sent out dues delinquency letters to remaining members for 2011 (list provided by Treasurer).
- 1.2. Sent out 2012 dues notice, along with instructions on how to pay online.

2. Treasurer's Report: *Cyndie Lipka*, attending.

- 2.1. Provided Treasurer's Report for months of October and November (see Attachment A & B).
- 2.2. Resolved multiple issues with online registration with the website committee.
- 2.3. CD is due to roll-over next week, approved by board.
- 2.4. Completed filing for tax extension.

3. President's Report: *Aaron Graham*, attending.

3.1. Mentor Committee proposal:

- Steve Ruocco and Dennis Kucharzyk to co-chair Mentor Committee; job description and all details to be announced at February meeting.

3.2. Announced recent passing of member Edward Chad.

3.3. Committee chairperson changes:

- Webcast committee to be chaired by Lisa Dierbach.
- Announced Deborah Osborne as new program chair for East coast.
- Dolf DiRovira will officially take over bylaw committee.
- Joan Harvey actively looking for someone to take over Development committee.
- Jack Fastag and Alfred Goosens to be co-chairs of Library committee.

BOARD OF DIRECTORS

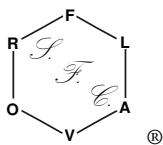
Chairperson
STEPHEN RUOCCO
McCormick & Company, Inc.
204 Wight Avenue
Hunt Valley, MD 21031
(410) 527-8015
(410) 771-7993 (fax)
chairperson@flavorchemist.org

President
AARON GRAHAM
Griffith Laboratories
1 Griffith Center
Alsip, IL 60803
(708) 239-2291
(708) 389-4055 (fax)
president@flavorchemist.org

Vice President
GARY RAAB
WILD Flavors, Inc.
1261 Pacific Ave.
Erlanger, KY 41018
(859) 342-3745
(859) 342-3602 (fax)
vice-president@flavorchemist.org

Secretary
HEDY KULKA
International Flavors & Fragrances
150 Docks Corner Road
Dayton, NJ 08810
(732) 329-5386
(732) 329-5587
secretary@flavorchemist.org

Treasurer
CYNDIE LIPKA
Sethness Greenleaf, Inc.
1826 North Lorel Ave
Chicago, IL 60639
(773) 889-1400 phone
(773) 889-0854 fax
treasurer@flavorchemist.org



- Lisa Warren-Vaughn will chair IFT meeting committee.
- Jack Fastag to continue to chair website committee, with Josh Owings assisting as website administrator.

4. Vice President Report: *Gary Raab*, attending.

4.1. No report.

5. Chairperson's Report: *Steve Ruocco*, attending.

5.1. Discussed purpose and outline of the new Mentor Committee. This committee's purpose would be to make contact with new members in order to educate them about the Society, and motivate them to participate in committees. This would be implemented by incorporating an education session following the interview process, in coordination with the membership committee, with senior and experienced members of the Society. The committee would also contact the managers of new members, if necessary, to encourage them to support this participation.

- **New Business:** Nomination of Jim Marchioni for Honorary membership.

- **Committee Reports:**

.1 Arrangements Committee: *Paul Ricciardi*, in attendance.

- On-site registrations to be completed using Virtual Terminal and laptop.
- To revisit Ramada after renovations are complete.

.2 Audit Committee: *Dieter Bauer*, not attending

- No report.

.3 By-laws Committee *Dolf DiRovira* in attendance.

- Announced proposition during business meeting for new bylaw to extend meeting attendee quorum to members attending virtual meeting in other locations.

.4 Development Committee: *Joan Harvey*, in attendance.

- Three sponsors for this meeting: (gold level) Robertet, (silver level) FFS, CSA to sponsor the cocktail hour.

.5 Employment Committee: *Eugene Buday*, not attending

- Several new positions posted.

.6 History Committee: *Dolf DeRovira and Veronica McBurnie*, in attendance.

- No report.

.7 Library Committee: *Jack Fastag and Alfred Goosens*, in attendance.

BOARD OF DIRECTORS

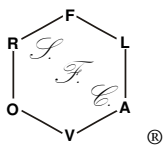
Chairperson
STEPHEN RUOCCO
McCormick & Company, Inc.
204 Wight Avenue
Hunt Valley, MD 21031
(410) 527-8015
(410) 771-7993 (fax)
chairperson@flavorchemist.org

President
AARON GRAHAM
Griffith Laboratories
1 Griffith Center
Alsip, IL 60803
(708) 239-2291
(708) 389-4055 (fax)
president@flavorchemist.org

Vice President
GARY RAAB
WILD Flavors, Inc.
1261 Pacific Ave.
Erlanger, KY 41018
(859) 342-3745
(859) 342-3602 (fax)
vice-president@flavorchemist.org

Secretary
HEDY KULKA
International Flavors & Fragrances
150 Docks Corner Road
Dayton, NJ 08810
(732) 329-5386
(732) 329-5587
secretary@flavorchemist.org

Treasurer
CYNDIE LIPKA
Sethness Greenleaf, Inc.
1826 North Lorel Ave
Chicago, IL 60639
(773) 889-1400 phone
(773) 889-0854 fax
treasurer@flavorchemist.org



The Society of Flavor Chemists Inc.®

3301 Route 66 Suite 205 Bldg. C
Neptune, NJ 07753
(732) 922-3393
(732) 922-3590 (fax)
<http://www.flavorchemist.org/>

- Announced to Board and Membership the new structure of the Library Committee.
- Alfred announced new structure to Monell (Dr. G Beauchamp and Dr. D. Reed).
- Barbara Taylor submitted the latest version of the Library Master List to Jack Fastag.
- The loan library will move from Cincinnati to Chicago.

8 Membership Committee: *Karen Alexander*, in attendance.

- Administered new testing protocol which included six chemicals and flavors for identification. Applicants will be made aware that they will be given this test.
- Once application and interview have been completed for new member/applicant, Karen may contact mentors to discuss any weakness.
- Five candidates were tested today and the Committee recommended the following for a vote at this business meeting; all were approved.
 - James Stanton, Apprentice
 - Ferdinand M. Triolo, Apprentice
 - Eric J. Tang, Apprentice
 - Angelo Dimitriou, Apprentice
 - Charlena Moy, Certified (upgrade)

7.9 Media Communications Committee: *Mary Foster*, in attendance.

- Website has been updated.

7.10 Program Committee:

East Coast: *Hedy Kulka*, in attendance.

- Announcement of new chairperson, Deborah Osborne.

Midwest: *Sam Tharpe*, not attending.

- No report.

Chicago: *Menzie Tabora*, not attending

- No report.

West Coast: *Lisa Vaughn*, not attending

- No report.

IFT: to be chaired by Lisa Warren-Vaughn.

7.11 Website Committee: *Jack Fastag*, in attendance, *Tony Moore*, not attending,

- Online registration- some initial problems solved, update to fix additional issues.
- Online sponsorship implemented.
- New and updated copy of membership database integrated.
- Membership dues payments automated

BOARD OF DIRECTORS

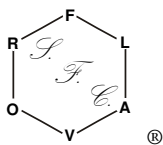
Chairperson
STEPHEN RUOCCO
McCormick & Company, Inc.
204 Wight Avenue
Hunt Valley, MD 21031
(410) 527-8015
(410) 771-7993 (fax)
chairperson@flavorchemist.org

President
AARON GRAHAM
Griffith Laboratories
1 Griffith Center
Alsip, IL 60803
(708) 239-2291
(708) 389-4055 (fax)
president@flavorchemist.org

Vice President
GARY RAAB
WILD Flavors, Inc.
1261 Pacific Ave.
Erlanger, KY 41018
(859) 342-3745
(859) 342-3602 (fax)
vice-president@flavorchemist.org

Secretary
HEDY KULKA
International Flavors & Fragrances
150 Docks Corner Road
Dayton, NJ 08810
(732) 329-5386
(732) 329-5587
secretary@flavorchemist.org

Treasurer
CYNDIE LIPKA
Sethness Greenleaf, Inc.
1826 North Lorel Ave
Chicago, IL 60639
(773) 889-1400 phone
(773) 889-0854 fax
treasurer@flavorchemist.org



The Society of Flavor Chemists Inc.®

3301 Route 66 Suite 205 Bldg. C
 Neptune, NJ 07753
 (732) 922-3393
 (732) 922-3590 (fax)
<http://www.flavorchemist.org/>

- Approved appointment of Josh Owings as website administrator.
 - Domain change to flavorchemists.com following December meeting.
- 7.12 Webcast committee: Lisa Dierbach, in attendance.
- Webcast notifications sent out separate to meeting notice. Needed to clarify that webcast can only be viewed at webcast location (not on personal computers).

8.0 Unfinished business: none.

9.0 New Business:

- Virtual meeting via webcast at Kraft in Illinois to be. Lisa Dierbach in attendance.

President Aaron Graham adjourned the meeting at 5:30.

Attachment A: TREASURER'S REPORT : October 2011		
OPENING BALANCE	CHECKING	\$62,263.90
	SAVINGS	\$16,887.94
	CD	\$41,587.85
	TOTAL	\$120,739.69
INCOME	TOTAL	\$3,324.31
EXPENSES	TOTAL	\$12,331.88
CLOSING BALANCE 10/31/2011		
CHECKING		
Account Ledger Balance*		\$52,567.85
Bank of America Balance		\$65,123.70
Bank of America Balance less outstanding*		\$12,555.85
	*Two should match	\$52,567.85
CHECKING ACCOUNT		
		\$52,567.85
SAVINGS		
		\$16,888.66
CD		
		\$41,591.44
BALANCE FORWARD	\$111,047.95	

BOARD OF DIRECTORS

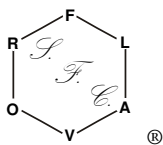
Chairperson
 STEPHEN RUOCCO
 McCormick & Company, Inc.
 204 Wight Avenue
 Hunt Valley, MD 21031
 (410) 527-8015
 (410) 771-7993 (fax)
chairperson@flavorchemist.org

President
 AARON GRAHAM
 Griffith Laboratories
 1 Griffith Center
 Alsip, IL 60803
 (708) 239-2291
 (708) 389-4055 (fax)
president@flavorchemist.org

Vice President
 GARY RAAB
 WILD Flavors, Inc.
 1261 Pacific Ave.
 Erlanger, KY 41018
 (859) 342-3745
 (859) 342-3602 (fax)
vice-president@flavorchemist.org

Secretary
 HEDY KULKA
 International Flavors & Fragrances
 150 Docks Corner Road
 Dayton, NJ 08810
 (732) 329-5386
 (732) 329-5587
secretary@flavorchemist.org

Treasurer
 CYNDIE LIPKA
 Sethness Greenleaf, Inc.
 1826 North Lorel Ave
 Chicago, IL 60639
 (773) 889-1400 phone
 (773) 889-0854 fax
treasurer@flavorchemist.org



The Society of Flavor Chemists Inc.®

3301 Route 66 Suite 205 Bldg. C
 Neptune, NJ 07753
 (732) 922-3393
 (732) 922-3590 (fax)
<http://www.flavorchemist.org/>

Attachment B: TREASURER'S REPORT : November 2011		
OPENING BALANCE		
	CHECKING	\$65,123.70
	SAVINGS	\$16,888.66
	CD	\$41,591.44
	TOTAL	\$123,603.80
INCOME		\$4.28
EXPENSES		\$895.75
CLOSING BALANCE 11/30/2011		
CHECKING		
	Account Ledger Balance*	\$51,672.10
	Bank of America Balance	\$51,878.89
	Outstanding charges to date:	\$206.79
	Bank of America Balance less outstanding*	\$51,672.10
	*Two should match	
	CHECKING	\$51,672.10
	SAVINGS	\$16,889.35
	CD	\$41,595.03
BALANCE FORWARD	\$110,156.48	
Respectfully submitted Cynthia Lipka, Treasurer		

Respectfully submitted,
 Hedy Kulka
 SFC Secretary 2010-2011

BOARD OF DIRECTORS

Chairperson
 STEPHEN RUOCCO
 McCormick & Company, Inc.
 204 Wight Avenue
 Hunt Valley, MD 21031
 (410) 527-8015
 (410) 771-7993 (fax)
chairperson@flavorchemist.org

President
 AARON GRAHAM
 Griffith Laboratories
 1 Griffith Center
 Alsip, IL 60803
 (708) 239-2291
 (708) 389-4055 (fax)
president@flavorchemist.org

Vice President
 GARY RAAB
 WILD Flavors, Inc.
 1261 Pacific Ave.
 Erlanger, KY 41018
 (859) 342-3745
 (859) 342-3602 (fax)
vice-president@flavorchemist.org

Secretary
 HEDY KULKA
 International Flavors & Fragrances
 150 Docks Corner Road
 Dayton, NJ 08810
 (732) 329-5386
 (732) 329-5587
secretary@flavorchemist.org

Treasurer
 CYNIDIE LIPKA
 Sethness Greenleaf, Inc.
 1826 North Lorel Ave
 Chicago, IL 60639
 (773) 889-1400 phone
 (773) 889-0854 fax
treasurer@flavorchemist.org