

The Society of Flavor Chemists Inc.®

3301 Route 66 Suite 205 Bldg. C
Neptune, NJ 07753
(732) 922-3393
(732) 922-3590 (fax)
<http://www.flavorchemist.org/>

Minutes of the Society of Flavor Chemists Business Meeting

Doubletree Hotel, Newark International Airport, Newark, NJ

May 17, 2012

The 402nd general membership meeting of the Society of Flavor Chemists, Inc. was held at the Doubletree Newark Airport in Newark, NJ, and was called to order by President Aaron Graham at 4:45 PM.

1) Acceptance of the minutes of the April meeting:

The minutes from the April meeting were approved.

2) Secretary's Report: *Hedy Kulka*, in attendance.

No report.

3) Treasurer's Report: *Cyndie Lipka*, in attendance.

- The Treasurer's Report for April was presented and is attached (**Attachment A**).

4) President's Report: *Aaron Graham*, in attendance.

- Request a moment of silence for two of our members that had passed this past year: Edward Chad & Cheryl Lynn Kuehlthau.
- Webcasting a success in its first year: Over fifty members and non-members attended various webcasts, sponsored by Kraft and located at the Kraft facility in Illinois. Expansion plans for other regions underway.
- The Development committee brought in a total of \$7850 from Sponsors
- Fifteen students applied for the Jogue Scholarship Award from around the country.
- Our new website this year went through some growing pains, and continues to be refined and developed by the Website committee. New access to online registrations and dues payments.
- The West-Coast business meeting had its first quorum since its inception.
- The Dinner reception will include the presentation of the following awards:

50 Years:

Frank Fishetti (Past President)
Albert Saldarini (Past President)
Richard Hall
Edward Kata
Richard Potter

25 Years:

Janice Ford
Joan Gessler
Claude Burke
Robin Trumm
Eleanore Hooven
Marion Hulbert
Dr. Eugene Seitz
Aleksandar Vulovic

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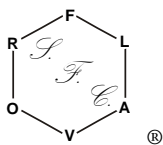
vice-president@flavorchemist.org

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Northbrook, IL 60062
800-323-4387
(847)-291-4423

treasurer@flavorchemist.org



- 5) **Vice President Report:** *Gary Raab*, in attendance.
- No report.
- 6) **Chairman's Report:** *Steve Ruocco*, in attendance.
- No report.
- 7) **Committee Reports:**
- a) Arrangements Committee: *Paul Ricciardi*, in attendance.
- Transfer committee responsibility to Charlena Moy.
 - Explore alternate venues for meetings.
- b) Audit Committee: *Dieter Bauer*, not in attendance.
- No report.
- c) By-laws Committee *Dolf DiRovira*, not in attendance.
- No report.
- d) Development Committee: *Joan Harvey*, in attendance.
- One sponsor for this meeting: (gold level) Givaudan.
 - Scholarship winner, Erin Burnside from University of Illinois, will give presentation on her thesis on rum ethers after dinner.
 - To present sponsorship award certificates to sponsors. Most sponsors will have representative to accept award.
 - Paul Ricciardi to assist committee.
- e) Employment Committee: *Eugene Buday*, not in attendance.
- Committee officially disbanded. All employment notices will be posted by members of LinkedIn SFC open group.
- f) History Committee: *Dolf DeRovira and Veronica McBurnie*, not in attendance.
- No report.
- g) Library Committee: *Jack Fastag and Alfred Goosens*, not in attendance.
- Updates made to Library section of website
 - Students at Monell are using the library.
- h) Membership Committee: *Karen Alexander*, in attendance.
- Transferred committee responsibilities to Elsa Howerth. Will continue to participate with interviewing.

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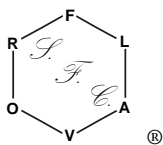
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- By-laws and syllabus link not working on “Become a member” page. Need to open to public viewing.
- **Action item:** Provide “Tips for testing” on “Become a member” page.
- Three candidates were tested today. One did not pass. The Committee recommends the following for a vote at today’s business meeting:
 - Chris Towers (apprentice)
 - Christopher Proskey (apprentice).
- All candidates were approved.

8.9 Media Communications Committee: *Mary Foster*, in attendance.

- In process of transferring responsibilities to Susie Bautista (new chairperson).

8.10 Nominating Committee: Steve Ruocco, in attendance.

- The members of the committee (Joan Harvey, Dennis Kucharzyk, and Kent Zeller) selected Mary Foster as the new secretary.
- Officers of the election will be Mike Fascano and Dennis Kucharzyk.

8.11 Program Committee:

East Coast: *Deborah Osborne*, in attendance.

- After dinner speaker (Hedy Kulka) cancelled due to full program.

Midwest: *Sam Tharpe*, not in attendance

- No report.

Chicago: *Menzie Tabora*, not in attendance

- No report.

West Coast: *Lisa Warren-Vaughn*, not in attendance

- There will be a dedicated time slot for future WC meetings.

IFT: *Lisa Warren-Vaughn* :

- No report.

8.11 Website Committee: *Jack Fastag*, not in attendance, and *Tony Moore*, in attendance.

- Almost every issue identified by project list is completed.
- Tate Lucas is our new consultant in Cincinnati. Rate will not change, and large changes to website will be presented to board for financing.
- **Action item:** Continue to evaluate payment systems (such as Amazon payments and Google checkout) for ease of registration and to enable reporting.
- **Action item:** Assist arrangements with obtaining tablet with card reader for on-site registrations.

8.12 Webcast committee: *Lisa Dierbach*, in attendance.

- No webcast at this meeting.

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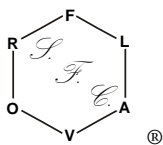
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- **Action item:** Coordinate with membership committee to develop “officer” system for counting votes.
- **Action item:** Obtain lists of members from AFI for the WC, EC, and Midwest so that coordinators can reach out to their regional members for better communication.

8.13 Mentorship committee: *Steve Ruocco and Dennis Kucharzyk*, in attendance.

- Will field all emails from non-members/students regarding the industry and the Society in particular.
- On mentorship committee webpage, to advertise openings/requests for assistance for committees. Also suggested developing FAQ page for public view.
- Program will officially start in September.
- In process of putting together pamphlet to give to new members.

9.0 Unfinished business:

None.

10.0 Election of Officers and Directors:

- Nomination Committee: Joan Harvey, Dennis Kucharzyk, and Kent Zeller
- Election Officers: Mike Fascano and Dennis Kucharzyk.
- Slate for the 2012-2013 Board of Directors:
 - Gary Raab for President
 - Hedy Kulka for Vice-President
 - Cyndie Lipka serves second year as Treasurer
 - Mary Foster for Secretary

Aaron Graham automatically becomes Chairman of the Board.

The slate was unanimously approved by the membership.

Aaron Graham thanked everyone on the Board and Committees that helped out this past year.

Gary Raab thanked the outgoing President and remarked that he is honored and humbled to be the new President. He remarked on the importance of member involvement on Committees and strongly encourages members to volunteer.

President Gary Raab adjourned the meeting at **5:30 PM**.

Respectfully submitted

Hedy Kulka, SFC Secretary 2011-2012

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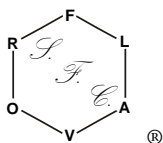
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Attachment A: April Treasurers Report:

OPENING BALANCE			
	CHECKING		\$75,390.18
	SAVINGS		\$16,892.18
	CD		\$41,669.43
	PAYPAL		\$2,925.69
OPENING TOTAL			\$136,877.48
TOTAL INCOME			\$6,844.04
TOTAL EXPENSES			\$8,203.84
CLOSING BALANCE			
CHECKING	ACCOUNT LEDGER BALANCE		\$69,362.11
	BANK OF AMERICA BALANCE		\$69,476.16
OUTSTANDING CHARGES TO DATE:			
	CK # 1594		\$103.81
	CK # 1603		\$10.24
TOTAL OUTSTANDING			\$114.05
	BANK OF AMERICA LESS OUTSTANDING		\$69,362.11
	*TWO SHOULD MATCH		
SAVINGS			\$16,892.87
CD			\$41,670.78
PAYPAL			\$7,721.92
GRAND TOTAL			\$135,647.68
Respectfully Submitted, Cyndie Lipka, Treasurer 2011-2013			

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