

Minutes of the Society of Flavor Chemists Business Meeting

*Newark, NJ
May 16, 2013*

The 408th meeting of the Society of Flavor Chemists, Inc. Business Meeting was held at the DoubleTree Hotel, Newark Airport, Newark, NJ, and was called to order by President Gary Raab at 4:30pm.

Acceptance of the minutes of the April Business meeting:

The minutes of the April Business Meeting were approved.

1. **Secretary's Report:** *Mary Foster*, in attendance.
 - a. No Report.
2. **Treasurer's Report:** *Cyndie Lipka*, in attendance.
 - a. See Attachment A.
3. **President's Report:** *Gary Raab*, in attendance.
 - a. No Report.
4. **Vice President Report:** *Hedy Kulka*, in attendance.
 - a. No Report.
5. **Chairperson's Report:** *Aaron Graham*, in attendance.
 - a. No Report.
6. **Committee Reports:**
 - a. **Arrangements Committee:** *Charlena Moy*, in attendance.
 - i. Today's meeting had 53 registrants.
 - b. **Audit Committee:** *Dieter Bauer*, not in attendance.
 - c. **By-Laws Committee:** *Dolf DiRovira*, in attendance.
 - i. Several by-laws need review/clarification. See Attachment B for information presented. Please send any comments or questions about these to Dolf (by-laws@flavorchemist.org).
 - Dolf will send an e-mail to SFC members informing of the upcoming vote on these items.
 - d. **Development Committee:** *Joan Harvey*, in attendance.
 - i. We received over \$7000 in corporate sponsorships this year.
 - ii. The Jogue Scholarship (\$2000) will be presented tonight to Ian Ronningen.
 - iii. The IFT Scholarship (\$2000) will be presented at the IFT Breakfast meeting.

BOARD OF DIRECTORS

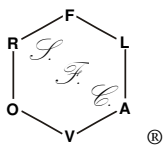
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- e. **History Committee:** *Dolf DeRovira*, in attendance.
i. No Report.
- f. **Library Committee:** *Alfred Goossens*, not in attendance.
i. The Library Committee is disbanding the loan library. The disposition of duplicate books will be determined.
ii. Continuing to solicit for books.
iii. Monell is looking for someone with flavor experience. Please see our LinkedIn page for a posting on this.
- g. **Media Communication Committee:** *Susie Bautista*, not in attendance.
i. A May newsletter is currently being put together.
ii. Send any contributions (articles, puzzles, etc.) to Susie.
- h. **Membership Committee:** *Elsa Howerth*, in attendance
i. Two candidates to vote on today:
 - Frank Farello - certified
 - Wayne Baer - certifiedBoth were approved.
- i. **Mentorship Committee:** *Dennis Kucharczyk*, in attendance.
i. Spoke to today's candidates and provided the Mentorship booklet to them.
ii. Have several newer members ready to serve on committees.
- j. **Program Committee:** *no report.*
- k. **Symposium 2014 Committee:** *Ketan Shah*, in attendance.
i. Tentative location for the symposium is the Liberty Science Center in Jersey City, NJ
ii. An agenda has been drafted
iii. Date is October 8 and 9, 2014, for 1.5 days.
- l. **Webcast Committee:** *Lisa Dierbach*, not in attendance.
i. No Report.
- m. **Website Committee:** *Bill Aslanides*, in attendance.
i. Eventbrite is working well for meeting registration.
ii. We will use Eventbrite for IFT breakfast registration (but not ticketing).
iii. Our September meeting is already set up on Eventbrite and is ready to go.
- n. **Nominating Committee:** *Aaron Graham*, in attendance.
i. The slate of Officers for 2013 – 2014 is:
 - Treasurer: Deborah Osborne
 - Vice President: Cyndie Lipka
 - President: Hedy Kulka
 - Mary Foster will serve a second term as Secretary

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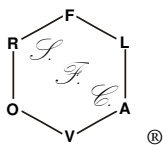
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- Gary Raab will become Chairperson of the Board
 - ii. Voting was carried out and the slate was passed.
7. **Unfinished Business:** none
8. **New Business:**
- a. Gary Raab presented an Annual Report – a recap of the past year’s accomplishments – and extended appreciation to the current SFC Board and to various advisors.
 - b. Gary Raab presented the SFC gavel to incoming President, Hedy Kulka.
 - c. Hedy Kulka presented a plaque to outgoing SFC President, Gary Raab.
 - d. Hedy Kulka presented a brief overview of things to come in the year ahead.

President Hedy Kulka adjourned the meeting at 5:12pm.

Respectfully submitted,
Mary Foster , SFC Secretary 2012-2014

Attachment A: Treasurer’s Report

TREASURERS REPORT

4/1/2013

OPENING BALANCE	\$135,240.32
INCOME	\$904.54
EXPENSES	\$6,254.38
TOTAL OUTSTANDING	\$271.26
SAVINGS	\$16,897.96
CD	\$41,785.29
PAYPAL	\$23,945.87
GRAND TOTAL	\$129,890.48

RESPECTFULLY SUBMITTED
Cynthia
Lipka
4-May-13

Attachment B: By-Laws Presentation

1. **ARTICLE IV. Voting**

VOTING: At all meetings of members, voting shall be restricted to Certified members and Emeritus members who previously were Certified members. Voting for election to membership shall be by ballot provided by the Membership Committee. Voting for the other matters may be viva voce, but any Certified member or an

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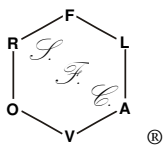
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Emeritus member who previously was a Certified member may demand a vote by ballot.

Note: Emeritus members can vote. This question came up.

2. ARTICLE IV. Meeting of Members

B. ORDER OF BUSINESS at the Annual Meeting of Members:

Names of deceased members (silent tribute)

Introduction of Speaker (when scheduled)

Speaker (when scheduled)

Acceptance of minutes of the previous meeting

Reports by the Secretary, Treasurer and Committee Chairpersons

Unfinished Business New Business

Proposal: Insert "An Example Is"

3. ARTICLE II. Membership

EMERITUS MEMBER: Retired Certified members, providing they are in good standing, may apply to the Membership Committee and be approved by the Board of Directors.

Proposal: Define Retired Member as "Retired Certified members are those members which work less than 40 hours per week at one company engaged in the creation of flavorings."

Note: this would exclude working outside the industry, working for more than one company, and any other exceptions as deemed by the board of directors by appropriate vote.

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