

## Minutes of the Society of Flavor Chemists Business Meeting

The 409th meeting of the Society of Flavor Chemists, Inc. was held at the Crowne Plaza, Fairfield, NJ, and was called to order by President Hedy Kulka at 3:00 pm.

### 1) Acceptance of the minutes of the May meeting:

- The minutes from the April meeting were approved.

### 2) Secretary's Report: *Mary Foster*, not in attendance.

- Securing list of members who are delinquent for last year's dues in order to send out certified letter.

### 3) Treasurer's Report: *Deborah Osborne*, in attendance.

- The Treasurer's Report for May-July 2013 was presented and is attached (**Attachment A**).
- Close of books have been submitted to Chadwicks, and will be sent to Dieter Bauer for auditing.
- Assisting secretary and website committee in transitioning to ecommerce system to better keep track of payments made to the Society.

### 4) Presidents Report: *Hedy Kulka*, in attendance.

- Upcoming Flavorcon cocktail party on November 17 in Atlantic City to be sponsored by several industry groups
  - Cyndie Lipka is the SFC representative for Flavorcon.
- Committee chair assignments/changes:
  - Ketan Shah will chair the Development committee
  - Lindsay Mahon to chair the Media committee
  - No chair has been assigned to the East Coast Program committee.

### 5) Vice President Report: *Cyndie Lipka*, in attendance.

- No report.

### 6) Chairman's Report: *Gary Raab*, in attendance.

- No report.

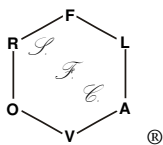
### 7) Committee Reports:

- a) Arrangements Committee: *Charlena Moy*, not in attendance.

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#### BOARD OF DIRECTORS

<i>Chairperson</i> GARY RAAB WILD Flavors, Inc. 1261 Pacific Ave. Erlanger, KY 41018 (859) 342-3745 (859) 342-3602 (fax) chairperson@flavorchemists.com	<i>President</i> HEDY KULKA International Flavors & Fragrances 150 Docks Corner Road Dayton, NJ 08810 (732) 329-5386 (732) 329-5587 (fax) president@flavorchemists.com	<i>Vice President</i> CYNTHIA LIPKA Bell Flavors and Fragrances 500 Academy Dr. Northbrook, IL 60062 (800) 323-4387 (847) 291-4423 (fax) vice-president@flavorchemists.com	<i>Secretary</i> MARY FOSTER WILD Flavors, Inc. 1261 Pacific Ave. Erlanger, KY 41018 (859) 372-4925 (859) 342-3704 (fax) secretary@flavorchemists.com	<i>Treasurer</i> DEBORAH OSBORNE Mondelez Global LLC 941 Route 10 Whippany, NJ 07981 (973) 909-1148 treasurer@flavorchemists.com
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*The Society of Flavor Chemists, Inc.*®

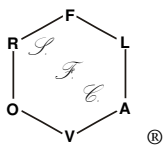
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Neptune, NJ 07753  
(732) 922-3393  
(732) 922-3590 (fax)  
www.flavorchemists.com

- New venue at this meeting for closer proximity to WFFC Award dinner.
- February meeting in progress. Will be held in NYC at the former Chemists Club.
- b) Audit Committee: *Dieter Bauer*, not in attendance.
  - No report.
- c) By-laws Committee: *Dolf DeRovira*, in attendance.
  - Bylaw changes presented at the May meeting will be sent to membership for voting in February. Emeritus bylaw change still in progress, pending membership survey.
- d) Development Committee: *Ketan Shah*, in attendance.
  - One sponsor for this meeting: Kerry
  - Requested volunteers to assist with committee.
- e) History Committee: *Dolf DeRovira and Veronica McBurnie*, not in attendance.
  - No report.
- f) Library Committee: *Alfred Goosens*, in attendance.
  - Aaron Graham will take over chairmanship of committee.
  - Protocol is established for members to borrow books from the library. Go to the website for details.
  - SFC Library Audit to take place on 9/25/13.
  - Investigating the digitization of library books for ease of member access.
- g) Membership Committee: *Elsa Howerth*, in attendance.
  - Four applicants we voted on and approved by the membership:
    - Laura Billet (Symrise) as Apprentice.
    - Warren Yee (Pepsico) as Certified.
    - Robert de Michelle (FFS) as Certified.
    - Christa de Vinck (FFS) as Certified.
- h) Media Communications Committee: *Lindsay Mahon*, in attendance.
  - Upcoming newsletter in progress.
  - Presented an overview of ongoing proactive project to develop an informative presentation for students, with the intention to demystify the career of the flavorist, and how the industry selects prospective apprentices.
  - New members will now be added to the website with their photo.
  - Assisting the Symposium committee to promote the 2014 Symposium
  - Working with collaboration with Allured to communicate upcoming meetings and events.
- i) Nominating Committee: *Gary Raab*, in attendance.
  - Chairperson of the nominating committee announced.
  - Gary Raab sent out a petition to members interested in joining the Board of Directors.
- j) Program Committee:
  - East Coast: *Vacant*.
    - Deborah Osborne provided speakers for this meeting

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- She will also work on modifying this committee's job description to establish EC Program chair as leader for selection of all local meeting programs.
  - Midwest: *Sam Tharpe*, not in attendance
    - No report.
  - Chicago: *Dana Chen*, not in attendance
    - Arrangements for October meeting in Chicago almost complete.
  - West Coast: *Lisa Warren-Vaughn*, not in attendance
    - No report.
  - IFT: *Dana Chen*, not in attendance:
    - First joint meeting with WFFC at IFT was well attended.
- k.) Symposium 2014 Committee: *Joan Harvey*, not in attendance
- All contracts are signed for both -Sheraton hotel & Liberty science center. Payments for Liberty Science center will start in Q2 2014. We will be required to purchase insurance for the Liberty Science Center and will be included in the attendees cost (very minimal expense for SFC).
  - Advertising has started using the SFC newsletter this summer & the fall issue will include the hold date mailer and will support the Q&A informational article. A flyer to be mailed by Oct 15th to the SFC, CSA, NAFFs, WFFC mailing lists.
  - Advertisement on website will include a hyper link to the symposium web site.
  - Nine topics are to be presented in program. 14 speakers have confirmed.
- l.) Website Committee: *Terry Miesle*, not in attendance
- The homepage appearance has been revamped. Sponsors have their own bar at the bottom of the page, and events are at the top. The middle section will continue to post upcoming meetings etc.
  - Developing ecommerce tool to track member dues payments.
- 8.12 Webcast Committee: *Lisa Dierbach*, in attendance.
- Webcasting at this meeting. Seven people in attendance.
  - Coordinating with Lisa Vaughn to establish webcast audience and location on West Coast.
- 8.13 Mentorship Committee: *Steve Ruocco and Dennis Kucharczyk*, in attendance.
- Interviewed today's candidates; continue to provide new member assistance for committees.
  - Assisting Media Committee with developing FAQ for website to field common questions to various committees.

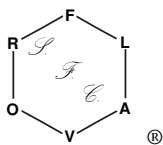
## 9.0 Unfinished business:

None.

President Hedy Kulka adjourned the meeting at **3:45 PM**.

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Respectfully submitted  
 Hedy Kulka

**Attachment A: May-July 2013 Treasurers Report:**

MAY-2013-JUN 2013

<b>OPENING BALANCE</b>	CHECKING	\$47,365.17
	SAVINGS	\$16,897.96
	CD	\$41,785.29
	PAYPAL	\$23,945.87
<b>OPENING TOTAL</b>		<u>\$129,994.29</u>
<b>INCOME</b>	DUES/MEETING PAYMENTS -	
	CHECKING	\$5,795.34
	SPONSORS	\$500.00
	CREDIT CARD REFUND	\$91.70
	INTEREST (SAVINGS)	\$0.57
	INTEREST (CD-APPROXIMATE)	\$7.70
	CC REFUND	\$91.70
	PAYPAL DUES/MEETINGS	\$180.00
<b>TOTAL INCOME</b>		<u>\$6,667.01</u>
<b>TOTAL EXPENSES</b>		\$12,111.07
<b>CLOSING BALANCE</b>		
<b>CHECKING</b>	ACCOUNT LEDGER BALANCE	\$41,603.16
	BANK OF AMERICA BALANCE	\$41,706.97
	BANK OF AMERICA LESS OUTSTANDING	\$41,603.16
<b>SAVINGS</b>		\$16,898.53
<b>CD</b>		\$41,792.99
<b>PAYPAL</b>		<u>\$24,060.04</u>
<b>GRAND TOTAL</b>		\$124,354.72
<b>RESPECTFULLY SUBMITTED: Cyndie Lipka, Treasurer,</b>		
<b>2011-2013</b>		2-Sep-13

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