



The Society of Flavor Chemists, Inc.®

3301 Route 66, Suite 205 Bldg C
Neptune, NJ 07753
(732) 922-3393 p
(732) 922-3590 f
www.flavorchemists.com

Society of Flavor Chemists Board of Directors Meeting (#474) Minutes May 8, 2025

The Board of Directors meeting (#474) of the Society of Flavor Chemists was held at the Newark Liberty International Airport Marriot in Newark, NJ and virtually on the Zoom platform with members participating remotely. The meeting was called to order by President Justin Kozlowski @ 8:11 a.m. EST.

Attendees: *Bill Aslanides, Justin Kozlowski, Scott Michaluk, Marissa Pasky, Terry Miesle, Elsa Howerth. Jennifer Tartaglia and Lauren Hammerschmidt not in attendance.*

I. Approval of meeting minutes – Justin Kozlowski

A. Approval of the minutes of the April 10, 2025, Board of Directors Meeting

- i. A motion was made to accept the minutes of the April 10, 2025 Board of Directors meeting as submitted. Motion seconded and minutes approved.

II. Board of Directors Reports

A. President: Justin Kozlowski

- i. Activated the Friends of the Society on Eventbrite - \$1000, \$2,000, \$5,000 open for May 2025 thru May 2026. Looking to use these donations to fund the scholarship program as we are down to one-year's worth of funds.

2024-2025 BOARD OF DIRECTORS

Chairperson
BILL ASLANIDES
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- ii. Moving money to Edward Jones \$100K from current account to invest. Operating budget is \$120K/yr. Showed financial analysis over the last year. See documents.
- iii. Jogue is willing to donate money for the Jogue scholarship. Will review over the summer.
- iv. We agreed to support the Jaggard for this year and then fund-raise to continue Jaggard at \$3K.
- v. Talked to a lawyer about the anti-trust statement. Will need to put in the bylaws and make the statement a standard practice at every business meeting.
- vi. Cathianne Leonardi did a sponsorship project that her company matched. So \$1050 is donated to SFC. Will put under Friends of the Society. Will check on their Coke logo.
- vii. Went over the treasurer's report for Marissa. See treasurer's report.
- viii. Set July 7 as the transfer of board emails.

B. Chairperson: *Bill Aslanides*

- i. Presented proposal for By Law amendment regarding the current testing language in the bylaws. See proposed amendment.
- ii. Presented proposal for amendment of the testing protocols. See written Proposal for Article II, Section 8 – Modification of Testing Protocols. Will read to membership at business meeting today. Per bylaw, amendments need to be read one time, emailed one time, then voted on at the next meeting.

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- iii. Presented proposal to rent self storage space to store items donated to SFC currently in members' possession (Dolf DeRovira, et al). See written proposal for details. Proposing to budget \$1500/yr. Motion to approve proposal for self storage rental. The board approved.

C. Treasurer: Marissa Pasky

- i. Financial Details Report - April 1 through April 30
 - \$ 324,684.75 Starting checking balance
 - \$ 13,057.60 Savings
 - \$ 2,497.20 PayPal
 - TOTAL STARTING BALANCE = \$ 340,239.55
 - TOTAL INCOME: \$ 12,075.24
 - TOTAL NET INCOME: \$9,867.11
 - TOTAL EXPENSES \$ 2,208.13
 - CLOSING FINAL TOTAL = \$ 350,106.56
- ii. Will still mail scholarship check to Jaggard winner in April, Chris Reusz
- iii. Will move the Bank of America login to new treasurer, Terry Miesle.
- iv. Justin will transfer the Paypal login to new treasurer, Terry Miesle.
- v. Full Treasurer's Report in Appendix 2.

D. Vice President: Scott Michaluk

- i. Confirmed dates for the next term. September 25th in Chicago, October 29th in Newark the day before WFFC gala, and January 15th in California at Chapman University.

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E. Secretary: *Jennifer Tartaglia (not in attendance)*

- i. No report

F. Assistant Secretary: *Elsa Howerth*

- i. Awards for tonight received. Golden Blotter Award ordered late and just arrived at hotel. Too close for comfort. Need to be followed up with Recognition Committee in the future.

III. Unfinished Business – *Justin Kozlowski*

- i. none

IV. New Business – *Justin Kozlowski*

- i. none

V. Adjournment

- i. President Justin Kozlowski thanked everyone for coming and adjourned the meeting at 9:57 A.M. EST

Respectfully submitted,

Elsa Howerth
SFC Asst Secretary 2024-2025

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Appendix 1 – Drafted By-law Amendment for Testing Protocols *(submitted by Bill Aslanides)*

CURRENT TESTING LANGUAGE IN BY LAWS

There is no current guideline about protocols for changing testing methodologies. There is no formal accountability process outside of the informal Job Descriptions that would govern.

PROPOSED AMENDMENT

Would potentially fall in ARTICLE II : Membership and likely be a section 8 under this Article II

Proposed Amendment to SFC Bylaws: Testing Protocols

Article II, Section 8. – *Modification of Testing Protocols*

General Requirement

Any changes, modifications, or amendments to the testing protocols, including but not limited to the content, format, structure, or method of testing, must be finally approved by a formal vote of the Board of Directors of the Society of Flavor Chemists.

Approval Process

a. The proposal to amend testing protocols must be presented in writing *from the Membership Committee Chair(s)* to the Board at least 120 days prior to the scheduled vote.

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- b. The proposed changes will be subject to a vote by the full Board of Directors at a regular or specially-called meeting, or by electronic vote if provided for in the society's rules.
- c. A simple majority vote of the Board is required to approve the proposed changes to the testing protocols.

Restrictions

No individual officer, committee, or group, including the Membership Committee, shall have the authority to alter, amend, or modify the testing protocols without this explicit formal approval.

Implementation

Any changes to the testing protocols, once approved by the membership, will take effect immediately after the approval date unless otherwise specified in the proposed change.

VI. Appendix 2 – Treasurer's Report

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Treasurer Report April 1 through April 30, 2025

SFC Newark May 2025 Meeting #474

Opening Balances	1-April-25	Account Name
Bank Account Checking Account (statement)	\$ 324,684.75	
Savings Account (statement)	\$ 13,057.60	
PayPal	\$ 2,497.20	
Total	\$ 340,239.55	
Income		
Eventbrite	\$ 7,012.32	Midwest April Meeting 473
Eventbrite	\$ 3,328.57	Newark May Meeting 474
Paypal	\$ 1,734.24	2025- Membership renewal (6 members)
Savings Account Interest	\$ 0.11	Interest
Total Income	\$ 12,075.24	
***** Transfers		

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Expenses		
BofA Pay	\$ 123.79	Reimbursement- Paul Ricciardi
BofA Pay	\$ 94.92	Reimbursement- Bill Aslanides
Website Expense	\$ 1,427.61	Website Monthly Maintenance, Malware Software, and Annual Website Hosting Fee
Office Supplies & Software	\$ 531.81	Zoom, Quickbooks, and EIG Constant Contact
Paypal	\$ 30.00	Product and Payment fees
Total Expenses	\$ 2,208.13	
Total Income	\$ 9,867.11	
Closing Balances		
Bank Account Checking Account (statement)	\$ 332,847.51	
Savings Account (statement)	\$ 13,057.71	
PayPal	\$ 4,201.44	
Total	\$ 350,106.66	

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